

## **Board Work Session Minutes**

**DATE:** June 19, 2017

**PRESENT:** Chair Caroline W. Doherty, Vice Chair Mary Blount Williams, Mildred A. Council, Anna Barrett Smith, Robert Moore, Betsy Flanagan, and Benjie Forrest

**ABSENT:** Melinda Fagundus and Worth Forbes

**ALSO PRESENT:** Dr. Ethan Lenker, Cheryl Olmsted, Dr. Ve-Lecia Council, Terri Joyner, Ron Butler, Debra Baggett, Matt Johnson, Beth Ann Trueblood, Dr. Mark L'Epersance, Dr. Laura Bilbro-Berry, Lucas Simonds, and Sharieka Botex

**ATTORNEY:** Cynthia Grady

**TIME:** 11:10 A.M.

**PLACE:** Facility Department's Meeting Room, 901 Sylvania Street, Winterville, NC 28590

Chair Doherty called the Board of Education Work Session to order on June 19, 2017 at 11:10 a.m. in the Facility Department's Meeting Room.

### 1) Proposed CTE Plan for 2017-2018

Beth Ann Trueblood, Director of CTE Programs, gave the Board members a copy of the 2017-2018 Proposed CTE Plan and reviewed highlights of the CTE program with the Board members. After much discussion, Ms. Trueblood requested the 2017-2018 CTE Plan be listed for approval on the June 28, 2017 Consent Agenda.

### 2) ECU Lab School Update

Dr. Mark L'Esperance, ECU Department Chair of Elementary and Middle Grades Education, and Dr. Laura Bilbro-Berry gave the Board Members an update concerning the Lab School at South Greenville Elementary School for the 2017-2018 school year. Ms. Bilbro-Berry shared that the students at South Greenville Lab School are ECU students and therefore are considered Pirates. After sending acceptance letters last week, Ms. Bilbro-Berry stated visits would begin later this week to meet the families. She also shared there is a waiting list of 11 students, due to applications received after the deadline. With 49 working days left before the new school year starts, the principal and administrative assistant/data manager have been hired and the process for hiring teachers is ongoing with interviews scheduled later this week. An extended day coordinator and integrative health navigator will complete the Lab School staff. Drs. L'Esperance and Bilbro-Berry thanked many PCS Staff for their help in the partnership between ECU and PCS. Ms. Bilbro-Berry stated ECU was working with DPI to make sure ECU has the access to provide the reporting and data that the State will need. The Lab School will start on August 28<sup>th</sup>.

Minutes Recorder: Carol Rankin

### 3) Budget Update

Debra Baggett, Chief Finance Officer, and Dr. Lenker, Superintendent, shared a 2017-2018 Budget Update presentation with the Board members which included the Governor's Budget, County Appropriation, Approved Local Capital Funding and highlights from the proposed Senate and House Budgets. Ms. Baggett stated she hoped the State would have a final budget by the end of June.

### 4) Report of Settlement in I.B. v. PCS

Cynthia Grady, In-House Counsel, gave the Board members a report concerning the settlement in an EC lawsuit referred to as I.B. v. PCS. A settlement agreement has been reached and PCS will reimburse the family to affray the family's attorney fees, tutoring cost and evaluation fees and will provide 96 hours of tutoring.

### 5) Code of Ethics for School Board Members

Ms. Grady discussed Policy 2120, Code of Ethics for School Board Members, with the Board members. Ms. Grady discussed board member ethical requirements, which are required by State law in General Statute 160A-86 and General Statute 115C-47(57). Ms. Grady also discussed School Board Association's specific board member commitments. Each Board member received a copy of Policy 2120 and as the policy states, Ms. Grady requested that each Board member sign a copy of Policy 2120 to be kept in their board member file.

### 6) School-Based Mental Health

Dr. Travis Lewis shared a School-Based Mental Health (SBMH) presentation with the Board members. Dr. Lewis discussed the PCS process that our schools use to help students find mental health services on a case-by-case basis. Dr. Lewis shared the following information:

- There is no cost to PCS for the implementation of SBMH services
- The intent of the process is not to limit choice, but to ensure access to care
- 5 agencies were selected to provide services during the 2016-2017 school year
- 248 students were referred to SBMH Services during the 2016-2017 school year
- After assessing the previous school year services and how those could be improved, 2 agencies have been selected to provide services during the 2017-2018 school year
- With 2 agencies, the hope is to be able to provide better care for the students
- Pitt Academy will be added as a SBMH site the 2017-2018

Dr. Lewis answered questions from the Board members.

### 7) SHAC Report:

Terri Joyner, School Health Program manager, and Ron Butler, Coordinator of Athletics, Driver's Education, and Health and Physical Education, shared a School Health Advisory Council Report with the Board members. Ms. Joyner shared the three goals, which SHAC met for 2016-2017, which were to recruit students for participation on the Council, promote adequate hydration in our student population, and to recruit Wellness Champions from each school to be partners with our SHAC in disseminating information and sharing school wellness successes and challenges. Ms. Joyner and Mr. Butler also shared other notable accomplishments including:

- Melinda Fagundus joined our SHAC this year to represent the school board. She was able to attend the NC State SHAC meeting in April with current SHAC Chair, Terri Joyner.
- Ron Butler received the Charlie Adams award from the NCHSAA
- PCS policies and procedures were reviewed by the SHAC for input, Student Wellness Policy, Communicable Disease Procedure, Nutrition- Meal Charge Plan, and Return to Learn Procedure

The Board recognized Ms. Joyner for recently being named the State Nurse Administrator of the Year.

#### 8) Capital Projects Update:

Due to time restraints, Matt Johnson, Executive Director Operations, shared a brief Active Capital Project Update with the Board members. All projects are included in the first LOBS, as approved in 2016 and included:

- Chicod School Phase 2
- Lakeforest 8 Classroom Addition
- Elmhurst Multi-Purpose Room
- Belvoir Bathroom Renovation work to begin in mid-July 2017
- Woodridge Warehouse project to be bid this summer
- Early College High School- Modular Unit/ New Building Construction
- South Greenville ECU Lab School- working with ECU

Mr. Johnson invited the Board to look through the Capital Projects presentation and contact him with any comments or concerns. Mr. Johnson is working with the contractors to plan a walk-through the week of July 10, 2017 for the Board members to review the improvements made to Chicod, Lakeforest and Elmhurst. Mr. Johnson shared with the Board members that a visitor and volunteer management system has been chosen and should be in place by the beginning of the 2017-2018 school year.

#### 9) Attendance Lines

Chair Doherty led the Board members in a discussion concerning school attendance lines. Each Board member shared their viewpoint of the current attendance lines issue that resulted from a verbal agreement by a previous Superintendent, with four neighborhoods being allowed to attend either South Central or D.H. Conley High School.

#### 10) Attorney Position Discussion

Dr. Lenker shared information concerning the soon to be vacant In-House Counsel position. Dr. Lenker suggested, with only 3 feasible applicants, that PCS advertise the position again increasing the salary amount up to \$125,000 based on years of relevant experience. Dr. Lenker shared that Brian Gatchel, attorney with Allen and White, will begin attending Board meetings until an attorney is hired, unless PCS decides to hire Mr. Gatchel as outside counsel.

#### 11) Policy 4316 Communication Strategy

Dr. Lewis shared with the Board that a letter from Dr. Lenker and a summary went to all PCS students explaining the new Dress Code policy, stating that most of the questions he has received concern “blue” jeans and leggings.

In addition to the letter, PCS has posted Policy 4316 on our website and a dress code summary, posted it on social media, discussed it with the newspaper, and placed it in the Code of Conduct and Parent's Handbook that will go home with students the first week of school. Dr. Lewis has also reached out to local businesses, and will be updating a PowerPoint and creating a video showing dress code approved clothing.

12) Board Training Updates

Due to time restraints, this topic will be discussed at a later time.

The Work Session adjourned at 2:21 P.M.

Respectfully Submitted,

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Caroline W. Doherty, Chair

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Dr. Ethan Lenker, Secretary